

BROCKWAY AREA JR-SR HIGH SCHOOL

100 ALEXANDER STREET
BROCKWAY, PENNSYLVANIA 15824-1097
TELEPHONE (814) 265-8414

SHANNON L. YEAGER
Principal

BENJAMIN J. DONLIN
Principal

Pre-Arranged Absence/Vacation Form

Student First & Last Name: _____

Grade: _____

Reason for Absence: _____

Dates of Absence: _____

Parent/Guardian Signature: _____

Principal/Attendance Approval: _____

Both student and parent/guardian understand that the student is responsible for all work missed while out of school. If it is possible to make any of the work up prior to leaving, please try to do so.

→ **STUDENT**: Please have your teachers initial below showing you have let them know of your pre-arranged absence and have asked for any school work/ assignments that they may have for you.

*This form is to be returned to the office prior to the absence. A copy will be given to the principals, attendance secretary, and filed.