

REGULAR MEETING  
BROCKWAY AREA SCHOOL DISTRICT

North Street Elementary  
Educational Service Center

August 8, 2023  
7:00 p.m.

Members Present: Katie Bish, President  
Edward Yahner, Vice President  
James Brown  
Adam Campbell  
Jeffery Ginther

Robert Grecco  
Jacqueline Manno (EA)  
Katie Morris  
Lori Sabatose

Student Members: Jacob Newcamp (EA)

Superintendent: Jeffrey T. Vizza

Board Secretary: Laurie L. Piccirillo

Solicitor: R. Edward Ferraro  
Ross Ferraro

Visitors: Kate Freemer, Troop 26103  
Kelsey Jo Freemer, Troop 26103  
Katarina Coder, Troop 26103  
Lisa Shaffer, BAESPA  
Chris Pringle, BAESPA  
Barb Ginther, Troop 26103  
Donnie Allenbaugh, BAEA  
Ben Donlin, Elementary/High School Principal

Press: Andrew Bundy, Courier Express

President Katie Bish called the meeting to order at 7:00 p.m.

Roll call taken by the secretary showed eight members present.

Visitors were welcomed and acknowledged.

A motion was made by Katie Bish, seconded by Jeffery Ginther, to accept the letter of resignation from Board Member Dr. Jacqueline Manno. Motion unanimously carried by all members present.

President Bish informed the public that there was an executive session/personnel/safety/interviews meeting on August 8, 2023 at 5:15-6:59 p.m. No action taken.

A motion was made by Edward Yahner, seconded by James Brown, to approve the minutes of the July 11, 2023 regular meeting. Motion unanimously carried by all members present.

B.A.E.A.

Donnie Allenbaugh, as the District Softball Coach, thanked the Board for allowing the youth travel team to use the fields.

B.A.E.S.P.A.

Lisa Shaffer introduced Chris Pringle as the next BAESPA President.

GENERAL PUBLIC

Kelsey Jo Freemer & Katarina Coder, members of Troop 26103, presented the Silver Award Project, which benefits the students of the elementary school.

JEFF-TECH – James Brown & Jeffery Ginther

- No July Meeting
- August 23, 2023 – First day of school
- Farm to Fridge Project – School can begin the bidding process

I.U. # 6 – Jacqueline Manno (EA)

A motion was made by Katie Bish, seconded by Jeffery Ginther, to appoint Dr. Katie Morris, as the I.U. #6 Representative. Motion unanimously carried by all members present.

STUDENT REPRESENTATIVES – Jacob Newcamp (EA)

No representative

P.S.B.A. LIAISON – Edward Yahner

No report

PAYMENT OF BILLS

A motion was made by Edward Yahner, seconded by James Brown, to authorize administration to pay budgeted general fund bills for August 2023. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

Capital Project Bills –

A motion was made by Katie Bish, seconded by James Brown, to approve the following disbursements for the Multipurpose Building Addition/Tennis Courts:

Fred L. Burns, Inc. – Application #8 – \$304,543.20  
Fred L. Burns, Inc. – Application #9 – \$142,260.14  
Renick Brothers Construction Co. – Application #6 – \$13,300.00

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

TREASURER'S REPORT

A motion was made by Edward Yahner, seconded by James Brown, to approve the July 2023 treasurer's report. Motion unanimously carried by all members present.

REPORT OF COMMITTEES

ACTIVITIES COMMITTEE – Edward Yahner, Chairperson

Student Recognition:

Eagle Scout

Ryan J. Rutherford, 12<sup>th</sup> Grade, earned his Eagle Scout Award on Thursday, May 23, 2023.

A motion was made by Edward Yahner, seconded by James Brown, to approve the following conferences/workshops/fieldtrips:

Candace Patricelli – Title Yearly Regional Meeting – October 19, 2023  
Erie – Total cost \$320.30 (Paid by Title Funds)

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

BUILDING, SUPPLIES, & CAFETERIA COMMITTEE – Lori Sabatose, Chairperson

A motion was made by Lori Sabatose, seconded by James Brown, to approve the following change orders for the Multi-Purpose Building Addition/Tennis Court Project:

C.O. #3 – \$20,153.00 – Floor & Vapor Barrier Upgrade  
C.O. #4 – (\$6,200.00) Credit – Reuse Chain Link Fence Fabric  
C.O. #5 – \$2,200.00 – Electrical Preparation of Scoreboard

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Lori Sabatose, seconded by James Brown, to set the adult lunch price to \$3.50 effective for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

The Pennsylvania Department of Education completed an administrative review of the District's School Nutrition Program. PDE found issue with a Civil Rights Complaint Procedures requirement which was satisfactorily corrected prior to close of the review. No other issues were identified.

TRANSPORTATION COMMITTEE – James Brown, Chairperson

A meeting with the bus contractors will be held Thursday, August 17, 2023 at 6:00 p.m. in the high school library.

A motion was made by James Brown, seconded by Adam Campbell, to approve the transportation schedule for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by James Brown, seconded by Robert Grecco, to approve the bus contractors and drivers for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by James Brown, seconded by Robert Grecco, to authorize the administration to establish a fuel surcharge payment plan using a base price of \$2.003 for diesel, \$1.799 for gasoline and \$2.044 for dyed fuel (exclusive of all federal and state taxes with pricing obtained from William G. Saterlee) effective for the 2023-24 school year for approved PDE reimbursable miles as per each bus contract. The program will include the reimbursement of 80% of the average monthly price increase above this base price. (same since 2007-08)

If monthly average price exceeds \$3.50 for gasoline and \$4.00 for diesel/dyed fuel, the reimbursement rate will increase to 85%.

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by James Brown, seconded by Robert Grecco, to approve the following extracurricular bus run rates effective 2023-24 and 2024-25 school years:

\$1.75/mile – van/truck w/driver  
\$1.10/mile - van/truck without Driver  
\$2.00/mile – mini/medium bus (20-48 passengers)  
\$2.25/mile – large bus (72 passengers)

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by James Brown, seconded by Katie Morris, to approve the following minimum trip transportation rates effective for the 2023-24 & 2024-25 school years:

Minimum Trip – Out of District	\$70/trip
Minimum Trip – In-District	\$60/trip

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

POLICY COMMITTEE – Robert Grecco, Chairperson

No report

FINANCE AND BUDGET COMMITTEE – Jeffery Ginther, Chairperson

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the purchase and installation of Security Film to the High School Cafeteria Windows with Clark Contractors, Inc., member of the Keystone Purchasing Network, at a cost of \$23,317.02 (Paid through PCCD Safety Grant) Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

INSTRUCTIONAL AND PERSONNEL COMMITTEE – Katie Morris, Chairperson

Title I Report – No report

A motion was made by Katie Morris, seconded by James Brown, to approve the elementary and secondary staff assignments for the 2023-24 school year. Motion unanimously carried by all members present.

A motion was made by Katie Morris, seconded by James Brown, to approve the elementary and secondary substitute list for the 2023-24 school year. Motion unanimously carried by all members present.

A motion was made by Katie Morris, seconded by James Brown, to approve the Brockway Area School District's Annual Notification of Rights and Testing Programs for the 2023-24 school year. Motion unanimously carried by all members present.

A motion was made by Katie Morris, seconded by James Brown, to approve the 2023-24 elementary school student/parent handbook. Motion unanimously carried by all members present.

A motion was made by Katie Morris, seconded by James Brown, to hire Gregory Raybuck, as a School Police Officer, effective for the 2023-24 school year at a rate of \$21.50/hr-180 days. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the agreement with Dickinson Center, Inc. (Crossroads) to provide therapeutic and educational services at a cost of \$360/day prorated based on number of students in the classroom. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the employment of Mara Baronick, as an elementary teacher, at the appropriate salary step and according to the provisions of the professional agreement, effective for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the employment of Shannon Martini, as an elementary teacher, at the appropriate salary step and according to the provisions of the professional agreement, effective for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the temporary employment of Dr. Jacqueline Manno, as an elementary teacher, at the appropriate salary step

and according to the provisions of the professional agreement, effective for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the temporary employment of MacKenzie Kuntz, as an ELA Title I teacher, at the appropriate salary step and according to the provisions of the professional agreement, effective for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the transfer request of Bailey Smith, from a part-time cafeteria position to a full-time special needs aide, effective for the 2023-24 school year, according to provisions of the service association agreement. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to authorize Superintendent to fill any vacant positions as necessary to facilitate the start of school, subject to ratification by the Board at the September 12, 2023. Motion unanimously carried by all members present.

A motion was made by Katie Morris, seconded by James Brown, to approve the tuition agreement between the District and New Story to provide educational and related services to children with special educational needs at the following rates based on need:

\$278/day/student – low level need  
\$339/day/student – moderate level need  
\$374/day/student – high level need

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the Memorandum of Understanding with the Riverview Intermediate Unit 6 for the following services and rates for the 2023-24 school year:



Social Worker - \$550/day (Paid with ESSER Funds)  
Occupational Therapy - \$75/hr  
Physical Therapy - \$85/hr  
Vision Services - \$137.83/hr  
Hearing Services - \$111.21/hr

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco,  
Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the following athletic salary increases for the 2023-24 school year:

Head Coaches	\$150.00
Assistant/Jr. High Coaches	\$100.00
Elementary Coaches	\$ 50.00

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco,  
Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the recommendation of Michael Puhala, girls' soccer head coach, to hire the following girls' soccer coaching staff, effective for the 2023-24 school year:

Brad Martino – Assistant Coach  
Delaney McMeekin – Assistant Coach  
Robert Rice – Volunteer Assistant Coach

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco,  
Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the recommendation of Andy Daugherty, boys' soccer head coach, to hire/rehire the following boys' soccer coaching staff, effective for the 2023-24 school year:

Chuck Marchiori – Assistant Coach  
Austin Boyd – Assistant Coach - \$1,000.00  
Brad Martino – Volunteer Assistant Coach  
Marcus Bennett – Volunteer Assistant Coach

MINUTES (Cont'd)  
Brockway Area School District

August 8, 2023

Clayton Heckman – Volunteer Assistant Coach  
Tyler Duttry – Statistician

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco,  
Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve and place on file the following applications.

<u>Name</u>	<u>Position</u>	<u>City</u>
Mara Baronick	Elementary	DuBois
Katie Benson	Elementary	Brockway
Courtney Copelli	Elementary	St Marys
Shania DeFoor	Elementary	Brookville
Monica Dragich	Elementary	Brockway
Amy Elias	Elementary	DuBois
Jessica Kifer	Elementary	Kersey
Jacqueline Manno	Elementary	Brookville
Shannon Martini	Elementary	Brockway
Courtney Rieger	Elementary	Weedville
Mandy Snyder	Elementary	Brockway
Alexandria Swanson	Elementary	Kersey
Megan Yeager	Elementary	Warren
Ashley Zuccolotto	Elementary	Brockport
Krista Reckner	Cafeteria /Sub	Brockway
Bailey Smith	Special Needs Aide	Brockway
Erin Welsh	Special Needs Aide	Brockway
Austin Boyd	Boys' Soccer Assistant Coach	Brockway

Motion unanimously carried by all members present.

#### SUPERINTENDENT'S REPORT

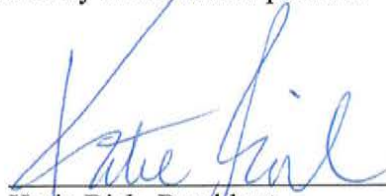
The next scheduled regular board meeting is Tuesday, September 12, 2023 at 7:00 p.m.

MINUTES (Cont'd)  
Brockway Area School District

August 8, 2023

ADJOURNMENT

A motion was made by James Brown, seconded by Jeffery Ginther, to adjourn the meeting at 7:40 p.m. Motion unanimously carried by all members present.



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Katie Bish, President  
Brockway Area School District



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Laurie Piccirillo, Board Secretary  
Brockway Area School District

MINUTES (Cont'd)  
Brockway Area School District

August 8, 2023

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