

REGULAR MEETING
BROCKWAY AREA SCHOOL DISTRICT

North Street Elementary
Educational Service Center

June 28, 2022
7:00 p.m.

Members Present: Katie Bish, President
Edward Yahner, Vice President (EA)
James Brown
Adam Campbell
Jeffery Ginther

Robert Grecco
Jacqueline Manno (EA)
Katie Morris
Lori Sabatose

Student Members: Shaelynn Brubaker (A)

Superintendent: Jeffrey T. Vizza

Board Secretary: Laurie L. Piccirillo

Solicitor: R. Edward Ferraro (EA)
Ross Ferraro (EA)

Visitors: Lisa Shaffer, BAESPA
Don Allenbaugh, BAEA

Press: Andrew Bundy, Sunny 106

President Katie Bish called the meeting to order at 7:00 p.m.

Roll call taken by the secretary showed seven members present.

Visitors were welcomed and acknowledged.

President Bish informed the public that there was an executive session/personnel/safety meeting on June 28, 2022 at 6:30-6:59 p.m. No action taken.

A motion was made by James Brown, seconded by Robert Grecco, to approve the minutes of the May 23 budget and general purposes meeting. Motion unanimously carried by all members present.

B.A.E.A.

No report

B.A.E.S.P.A.

No report

GENERAL PUBLIC

Thank you to Waste Management for their donation to the yearbook.

JEFF-TECH – James Brown & Jeffery Ginther

- Brookville Superintendent will be taking over as Chief School Administrator
- No contract settlement to report – no strike anticipated

I.U. # 6 – Jacqueline Manno (EA)

No representative

STUDENT REPRESENTATIVES – Shaelynn Brubaker (A)

No representative

P.S.B.A. LIAISON – Edward Yahner (EA)

No representative

PAYMENT OF BILLS

A motion was made by James Brown, seconded by Jeffery Ginther, to authorize administration

to pay budgeted general fund bills for June 30, 2022. Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

Absent (2) Jacqueline Manno, Edward Yahner

TREASURER'S REPORT

A motion was made by James Brown, seconded by Robert Grecco, to approve the May 2022 treasurer's report. Motion unanimously carried by all members present.

REPORT OF COMMITTEES

ACTIVITIES COMMITTEE – Katie Bish, Vice-Chairperson

The following was named as the 2022 Sportsman of the Year at the 43rd All-Sports Banquet that was held on Thursday, May 19, 2022:

Danny Webster

BUILDING, SUPPLIES, & CAFETERIA COMMITTEE – Lori Sabatose, Chairperson

A motion was made by Lori Sabatose, seconded by James Brown, to approve the preventative maintenance agreement with CMW Energy Utilities, Inc., Angola, NY, effective July 1, 2022 to June 30, 2023, at a cost of \$10,220. (\$9,709 – 5% discount if paid in full by 7/1/22) Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

Absent (2) Jacqueline Manno, Edward Yahner

In accordance with Act 44, the Board would like to acknowledge that it has reviewed the annual school safety and security board reports as presented by administration.

A motion was made by Lori Sabatose, seconded by James Brown, to approve Munderf Construction to replace the roof of the football concession stand at a cost of \$15,600.00. Paid with capital project funds. Motion unanimously carried by all members present.

MINUTES (Cont'd)
Brockway Area School District

June 28, 2022

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

 Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Lori Sabatose, seconded by James Brown, to approve the following requests for use of facilities according to school district guidelines and in accordance with the district's athletic health & safety plan:

Jefferson County Department of Emergency Services – Active Shooter Training
July 11, 2022 – 6:00-8:30 p.m. – Open to Public – Elementary Gym

Brockway Old Fashioned Fourth of July Big Band – Concert Practice – July 3, 2022
11:00 a.m.-1:00 p.m. – High School Auditorium

Brockway Youth Football – Football & Cheerleading Practice – July 25-November 1, 2022
6:00-8:00 p.m. – High School Practice Fields

Motion unanimously carried by all members present.

TRANSPORTATION COMMITTEE – James Brown, Chairperson

Review of the 2021-22 fuel adjustments to contractors:

	<u>21-22</u>	<u>20-21</u>	<u>19-20</u>
Additional total expenses of	\$46,675.94	\$9,655.26	\$9,092.18
School District – 80%	\$37,340.75	\$7,724.21	\$7,273.75
Bus Contractors – 20%	\$ 9,335.19	\$1,931.05	\$1,818.43
Average additional cost/vehicle to contractors	\$ 491.33	\$ 101.63	\$ 113.65

POLICY COMMITTEE – Robert Grecco, Chairperson

No report

FINANCE AND BUDGET COMMITTEE – Jeffery Ginther, Chairperson

A motion was made by Jeffery Ginther, seconded by James Brown, to approve Maher Duessel, Pittsburgh, PA, to provide audit services for a three-year period beginning with the audit of the

2021-2022 school year, at a base price of \$23,000.00. A 5% increase will be added each year for the remaining two years of the contract. Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

 Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to authorize the business manager to approve transfers to close out the 2021-22 school year. Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

 Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the following investors for general funds monies for the 2022-23 school year. S & T Bank, First Commonwealth Bank, PA School District Liquid Asset Fund (PSDLAF), PA Local Government Investment Trust (PLGIT), Citizens Bank, Summit Brokerage Services, Inc., Financial Northeastern Companies, MultiBank Securities, Inc., Farmers National Bank and NextTier Bank. Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

 Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the donation of \$5,000.00 to the Brockway Mengle Memorial Public Library. Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

 Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve additions and adjustments to the 2022 tax duplicates of the various taxing bodies within the school district. Motion unanimously carried by all members present.

MINUTES (Cont'd)
Brockway Area School District

June 28, 2022

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the 2022-23 General Fund Budget in the amount of \$18,197,742 (21-22 – \$17,094,167 – increase of \$1,103,575) Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the following technology related maintenance agreements for the:

- A. One Call Now, automated calling subscription, from Focus Holdings LLC for the period July 1, 2022 to June 30, 2023 in the amount of \$1,757.02.
- B. G Suite Enterprise for Education subscription, enhancements to our Google Suite programs, from Amplified IT for the period July 1, 2022 to June 30, 2023 in the amount of \$2,760.00.
- C. Academic VMware subscription from CDI, LLC, for the period August 1, 2022 to July 31, 2023 in the amount of \$1,155.96.
- D. Gaggle, Net Inc., to provide email archiving service for staff and students for the period August 1, 2022 to July 31, 2023, in the amount of \$1,800.00.
- F. Frontline Technologies (AESOP), to provide absence and substitute management software for the term of July 1, 2022 to June 30, 2023, in the amount of \$3,723.02.

Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the following curriculum related software packages:

- A. Star Early Literacy and Math Subscription from Renaissance for the period July 1,

2022 to June 30, 2023 in the amount of \$6,408.20. (Paid with Title I funds and ESSER funds)

- B. Elementary Cyber Academy license from Edmentum for the period July 16, 2022 to July 15, 2023 in the amount of \$6,500.00. (Paid with ESSER funds)
- C. High School Cyber Academy license from Edmentum for the period September 1, 2022 to August 31, 2023, at a cost of \$13,552.50. (Paid with ESSER funds)
- D. EdInsight, student performance software, from OnHand Schools for the period July 1, 2022 to June 30, 2024 in the amount of \$7,500.00 each year. (Paid with Title IV funds and ESSER funds)
- E. Read 180/System 44 hosting fee from Houghton Mifflin Harcourt for the period July 5, 2022 to July 4, 2023 in the amount of \$1,650.00.
- F. Get More Math from Riverview IU 6 for the period July 1, 2022 to June 30, 2024 in the amount of \$4,620.90 each year. (Paid with ESSER funds)

Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to authorize administration to complete applications for the following federal programs

Title I – Improving Basic Programs - \$397,247

Title IIA – Improving Teacher Quality - \$36,116

Title IV – Student Support and Academic Enrichment - \$32,094

Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

Absent (2) Jacqueline Manno, Edward Yahner

INSTRUCTIONAL AND PERSONNEL COMMITTEE – Katie Bish, Vice-Chairperson

Title I Report – No report

A motion was made by Katie Bish, seconded by James Brown, to approve the revisions to the 2022-23 High School Student/Parent Handbook. Motion unanimously carried by all members present.

A motion was made by Katie Bish, seconded by James Brown, to approve the following resignations effective immediately:

Beth McMeekin – Student Council Advisor/Homecoming
Melissa Knox – Cafeteria Worker
Brandy Wanson – Cafeteria Worker
Terry Moore – Head Baseball Coach

Motion unanimously carried by all members.

A motion was made by Katie Bish, seconded by James Brown, to approve the recommendation of elementary administration to hire the following mentor for new staff:
(2-year program-\$400/yr.)

Brittany Brumberg for Stacy Rice (1 year)

Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Katie Bish, seconded by James Brown, to approve the retirement of Brenda Hartless, custodian, effective August 26, 2022. Motion unanimously carried by all members present.

A motion was made by Katie Bish, seconded by James Brown, to approve the recommendation of Dick Esposito, girls' basketball head coach, to hire/rehire the following girls' basketball coaching staff, effective for the 2022-23 school year:

Steve Buttery – Assistant Varsity Coach/Jr. High Head Coach
Kevin Carnahan – Assistant Varsity Coach/JV Head Coach
David Koehler – Jr. High Assistant Coach - \$700.00
Kelly Duckett-Snyder – Jr. High Volunteer Coach
Jesse Vivian – 5th & 6th Grade Coach
Scott Morrison – Volunteer Coach
Jaime Morrison – Volunteer Coach

Motion unanimously carried by all members present.

Call Vote: Aye (7) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose

 Absent (2) Jacqueline Manno, Edward Yahner

A motion was made by Katie Bish, seconded by James Brown, to approve and place on file the following applications.

<u>Name</u>	<u>Position</u>	<u>City</u>
Melissa Knox	Aide	Brockway
April London	Aide	Brockport
Vonalee Serafini	Aide	Brockport

Motion unanimously carried by all members present.

SUPERINTENDENT'S REPORT

The next scheduled regular board meeting is Tuesday, July 12, 2022 at 7:00 p.m.

ADJOURNMENT

A motion was made by Jeffery Ginther, seconded by James Brown, to adjourn the meeting at 7:23 p.m. Motion unanimously carried by all members present.

Katie Bish, President
Brockway Area School District

Laurie Piccirillo, Board Secretary
Brockway Area School District

MINUTES (Cont'd)
Brockway Area School District

June 28, 2022

Page intentionally left blank.