

REGULAR MEETING
BROCKWAY AREA SCHOOL DISTRICT

North Street Elementary
Educational Service Center

June 27, 2023
7:00 p.m.

Members Present: Katie Bish, President
Edward Yahner, Vice President
James Brown (EA)
Adam Campbell
Jeffery Ginther

Robert Grecco
Jacqueline Manno
Katie Morris
Lori Sabatose

Student Members: Jacob Newcamp (EA)

Superintendent: Jeffrey T. Vizza

Board Secretary: Laurie L. Piccirillo

Solicitor: R. Edward Ferraro
Ross Ferraro

Visitors: Lisa Shaffer, BAESPA
Don Allenbaugh, BAEA
Denise Bazik, Parent

Press: Andrew Bundy, Courier Express

President Katie Bish called the meeting to order at 7:00 p.m.

Roll call taken by the secretary showed eight members present.

Visitors were welcomed and acknowledged.

President Bish informed the public that there was an executive session/personnel/safety meeting on June 27, 2023 at 6:15-7:00 p.m. No action taken.

A motion was made by Katie Bish, seconded by Katie Morris, to approve the minutes of the May 23, 2023 regular meeting and June 6, 2023 special meeting as amended. Motion unanimously carried by all members present.

B.A.E.A.

Don Allenbaugh thanked the board for allowing him to participate in the interview process.

B.A.E.S.P.A.

No report

GENERAL PUBLIC

Denise Bazik asked a series of questions regarding District hiring process.

JEFF-TECH – James Brown (EA) & Jeffery Ginther

571 Enrollment for 2023-24 school year, additional 10 pending

I.U. # 6 – Jacqueline Manno

No report

STUDENT REPRESENTATIVES – Jacob Newcamp (EA)

No representative

P.S.B.A. LIAISON – Edward Yahner

No report

PAYMENT OF BILLS

A motion was made by Robert Grecco, seconded by Katie Morris, to authorize administration to pay budgeted general fund bills for June 30, 2023. Motion unanimously carried by all members present.

Anna Brubaker –
4x800 relay – 3rd place

Aiden Grieneisen -
Javelin – 2nd place
Discus – 4th place
Shot Put – 6th place

Zoe Puhala –
4x800 relay – 3rd place
3200 meter run – 4th place
1600 meter run – 6th place

Madelyn Schmader –
4x400 relay – 1st place
4x800 relay – 3rd place
400 meter dash – 4th place
3200 meter run – 5th place

PIAA State Track & Field Championships

Aiden Grieneisen – 7th Place – Javelin, distance of 170.07 meters

Tri-County Weekend/Courier Express Track & Field All-Stars

Aiden Grieneisen – Javelin
Madelyn Schmader – 4x400 relay
Chloe Benden – 4x400 relay

Baseball

Tri-County Weekend/Courier Express Baseball All-Stars

Dylan Bash

A motion was made by Katie Bish, seconded by Robert Grecco, to approve the following conferences/workshops/fieldtrips:

Candace Patricelli – Curriculum Meetings –September 27, October 25, November 21, 2023, January 24, February 27, March 27, & April 30, 2024 – Riverview I.U. 6, Clarion
Total cost \$330.00

Jessie Zamoski – 2023 Annual CASE Conference – November 8-10, 2023
Convention Center, Pittsburgh – Total cost \$1,210.75

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

BUILDING, SUPPLIES, & CAFETERIA COMMITTEE – Lori Sabatose, Chairperson

A motion was made by Lori Sabatose, seconded by Robert Grecco, to approve the following requests for use of facilities according to school district guidelines and in accordance with the district's athletic health & safety plan:

Class of 1971 Classmates – Fundraiser for Classmate – July 10, 2023 – High School Cafeteria – 1:30 p.m.–6:00 p.m.

Jefferson County Head Start – Classroom Set-Up – July 11, 2023 – Elementary School Classrooms No. 124– 7:30 a.m.–3:30 p.m.

Jefferson County Head Start – Registration for 2023-24 School Year – July 12, 2023 Elementary School – Classrooms No. 124, 122 & 126 – 7:30 a.m.–8:00 p.m.

The Nutrition Group – Pre-School Training – August 7, 2023 – High School Room 400 7:00 a.m.–6:00 p.m.

Motion unanimously carried by all members present.

A motion was made by Lori Sabatose, seconded by Robert Grecco, to approve the preventative maintenance agreement with CMW Energy Utilities, Inc., Angola, NY, effective July 1, 2023 to June 30, 2024, at a cost of \$10,220. (\$9,709 – 5% discount if paid in full by 7/1/23)

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

In accordance with Act 44, the Board would like to acknowledge that it has reviewed the annual school safety and security board reports as presented by administration.

TRANSPORTATION COMMITTEE – Katie Bish, President

Review of the 2022-23 fuel adjustments to contractors:

	<u>22-23</u>	<u>21-22</u>	<u>20-21</u>
Additional total expenses of	\$61,556.07	\$46,675.94	\$9,655.26
School District – 80%-85%	\$50,784.84	\$37,340.75	\$7,724.21
Bus Contractors – 20%	\$10,771.23	\$ 9,335.19	\$1,931.05
Average additional cost/vehicle to contractors	\$ 566.91	\$ 491.33	\$ 101.63

POLICY COMMITTEE – Robert Grecco, Chairperson

Presentation and first reading:

New Policy No. 137.2 Participation in Career and Technical Education Programs by
Home Education Students
Revised Policy No. 800 Records Management
Revised Policy No. 830 Security of Computerized Personal Information/Breach
Notification

FINANCE AND BUDGET COMMITTEE – Jeffery Ginther, Chairperson

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to authorize the business manager to approve transfers to close out the 2022-23 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline
Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve the following investors for general funds monies for the 2023-24 school year. S & T Bank, First Commonwealth Bank, PA School District Liquid Asset Fund (PSDLAF), PA Local Government Investment Trust (PLGIT), Citizens Bank, Summit Brokerage Services, Inc., Financial Northeastern Companies, MultiBank Securities, Inc., Farmers National Bank and NextTier Bank. Motion carried.

MINUTES (Cont'd)
Brockway Area School District

June 27, 2023

Call Vote: Aye (7) Katie Bish, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Abstain (1) Adam Campbell

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve the donation of \$5,000.00 to the Brockway Mengle Memorial Public Library. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve additions and adjustments to the 2023 tax duplicates of the various taxing bodies within the school district. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve the 2023-24 General Fund Budget in the amount of \$19,414,600 (22-23 – \$18,197,742 – increase of \$1,216,858) Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve the following technology related maintenance agreements for the:

- A. One Call Now, automated calling subscription, from Focus Holdings LLC for the period July 1, 2023 to June 30, 2024 in the amount of \$1,634.52.
- B. G Suite Enterprise for Education subscription, enhancements to our Google Suite programs, from CDW Education for the period July 1, 2023 to June 30, 2026 in the amount of \$3,982.50/year.

- C. Academic VMware subscription from CDI, LLC, for the period August 1, 2023 to July 31, 2024 in the amount of \$1,155.96.
- D. Gaggle, Net Inc., to provide email archiving service for staff and students for the period August 1, 2023 to July 31, 2024, in the amount of \$2,350.00.
- F. Frontline Technologies (AESOP), to provide absence and substitute management software for the term of July 1, 2023 to June 30, 2024, in the amount of \$4,002.25.

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve the following curriculum related software packages:

- A. Star Early Literacy and Math Subscription from Renaissance for the period July 1, 2023 to June 30, 2024 in the amount of \$10,428.50. (Paid with Title I funds and ESSER funds)
- B. Elementary Cyber Academy license from Edmentum for the period July 15, 2023 to July 14, 2024 in the amount of \$3,250.00. (Paid with ESSER funds)
- C. High School Cyber Academy license from Edmentum for the period September 1, 2023 to August 31, 2024, at a cost of \$13,660.00. (Paid with ESSER funds)
- D. Read 180/System 44 hosting fee and material from Houghton Mifflin Harcourt for the period July 5, 2023 to July 4, 2024 in the amount of \$4,225.00.
- E. Reading literacy software – Reading Eggs – from Edmentum for the period June 1, 2023 to May 31, 2024 at a cost of \$2,040.00.
- F. Autistic support software – News2you – from N2Y, LLC for the period of September 1, 2023 to August 31, 2024 at a cost of \$1,094.97.
- G. Reading Software – EDMARK – from pro-ed for the 2023-24 year at cost of \$1,553.00.
- H. Online special education data management software – IEPWriter – from Leader Services for the period of August 1, 2023 to July 31, 2024 at a cost of \$2,571.00.

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve the following equipment purchases:

Ice Machine – Elementary Cafeteria – Shugar Brothers at a cost of \$3,984.50
(Paid by Cafeteria)

Lincoln Invertec – High School Shop – Matheson Tri-Gas, Inc. at a cost of \$3,714.41
(Paid with PA Supplemental Equipment Grant)

Scotchman Weld Coupon Bender – High School Shop – Saw Sales & Machinery, Co.
at a cost of \$1,800.00 (Paid with PA Supplemental Equipment Grant)

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to authorize administration to complete applications for the following federal programs

Title I – Improving Basic Programs - \$339,393

Title IIA – Improving Teacher Quality - \$31,890

Title IV – Student Support and Academic Enrichment - \$31,054

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve the PSBA Standard Membership dues for the 2023-24 school year at a cost of \$4,555.12 and the PSBA Policy Maintenance Membership for the 2023-24 school year at a cost of \$1,525.00. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jeffery Ginther, seconded by Robert Grecco, to approve the articulation agreement between Butler County Community College and the District to offer Dual Enrollment College Courses to our students. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

 Absent (1) James Brown

INSTRUCTIONAL AND PERSONNEL COMMITTEE – Jacqueline Manno, Chairperson

Title I Report – No report

A motion was made by Jacqueline Manno, seconded by Robert Grecco, to accept the retirement/resignation of the following employees:

 Mark Dippold – High School Principal – Effective December 29, 2023
 Nathan Shaffer – High School Reading/Math Teacher – Effective June 30, 2023
 Barbara Anderson – Secretary – Effective September 13, 2023
 Diane Verne – Secretary – Effective October 20, 2023

Motion unanimously carried by all members present.

A motion was made by Jacqueline Manno, seconded by Jeffery Ginther, to approve the recommendation of administration to hire Charles Sabatose, as an elementary morning monitor, effective with the 2023-24 school year. Motion carried.

Call Vote: Aye (7) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Edward Yahner

 Abstain (1) Lori Sabatose

 Absent (1) James Brown

A motion was made by Jacqueline Manno, seconded by Robert Grecco, to accept the resignation of Lance Dowdall, summer technology worker, effective June 6, 2023. Motion unanimously carried by all members present.

A motion was made by Jacqueline Manno, seconded by Adam Campbell, to hire Noah Adams, as a summer technology worker at an hourly rate of \$10.00. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jacqueline Manno, seconded by Robert Grecco, to approve the revisions to the 2023-24 High School/Parent Handbook. Motion unanimously carried by all members present.

A motion was made by Jacqueline Manno, seconded by Robert Grecco, to approve the recommendation of administration to approve the following mentor for new staff:
(2-year program - \$400/yr.)

Suzanne Hynds for Haley Woodward

Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jacqueline Manno, seconded by Robert Grecco, to approve the recommendation of administration to hire Ben Donlin, as a principal, at a salary of \$79,750.00 for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Absent (1) James Brown

A motion was made by Jacqueline Manno, seconded by Robert Grecco, to approve and place on file the following applications.

<u>Name</u>	<u>Position</u>	<u>City</u>
Mark H. Badtorff	Principal	DuBois
Kathleen A. Conrad	Principal	Coalport
Benjamin J. Donlin	Principal	Brockway
Donald J. Gill, III	Principal	Brookville
Dr. Michael J. Guidice	Principal	Punxsutawney
Mark A. Heindl	Principal	Ridgway

MINUTES (Cont'd)
Brockway Area School District

June 27, 2023

Anthony B. Santiso	Principal	Ridgway
Jenny L. Taylor	Principal	St Marys
Shannon L. Yeager	Principal	Warren
Jenna Barber	Secretary	Brockway
Megan Bish	Secretary	Brockway
Leah Harbridge	Secretary	Brockway
Tammy Jordan	Secretary	Brockway
April London	Secretary	Brockport
Bailey Smith	Secretary	Brockway
Jamie Wolfe	Secretary	Brockway
Bailey Smith	Temporary Aide	Brockway
Ashley Watt	Temporary Aide	Brockway

Motion unanimously carried by all members present.

SUPERINTENDENT'S REPORT

The next scheduled regular board meeting is Tuesday, July 11, 2023 at 7:00 p.m.

ADJOURNMENT

A motion was made by Jeffery Ginther, seconded by Jacqueline Manno, to adjourn the meeting at 7:34 p.m. Motion unanimously carried by all members present.

Katie Bish, President
Brockway Area School District

Laurie Piccirillo, Board Secretary
Brockway Area School District