

REGULAR MEETING
BROCKWAY AREA SCHOOL DISTRICT

Brockway Area Elementary
Educational Service Center

May 28, 2024
7:00 p.m.

Members Present: Edward Yahner, President
Jeffery Ginther, Vice President
Joseph Antonuccio (via phone)
James Brown
Adam Campbell

Steven Clark
Robert Grecco
Katie Morris
Lori Sabatose

Student Members: Bailey Franci (EA)

Superintendent: Brian Mulhollan

Board Secretary: Laurie L. Piccirillo

Solicitor: R. Edward Ferraro
Ross Ferraro

Visitors: None

Press: None

President Edward Yahner called the meeting to order at 7:05 p.m.

Roll call taken by the secretary showed nine members present.

There were no visitors.

President Yahner informed the public that there was an executive session/personnel/safety meeting on May 28, 2024 at 6:15-7:05 p.m. No action taken.

MINUTES (Cont'd)
Brockway Area School District

May 28, 2024

A motion was made by James Brown, seconded by Katie Morris, to approve the minutes of the May 14, 2024 regular meeting. Motion unanimously carried by all members present.

B.A.E.A.

No representative

B.A.E.S.P.A.

No representative

GENERAL PUBLIC

No comment

JEFF-TECH – James Brown & Jeffery Ginther

Graduation tonight – May 28, 2024
Co-Op students are growing

I.U. # 6 – Katie Morris

No report

STUDENT REPRESENTATIVES – Bailey Franci (EA)

No representative

P.S.B.A. LIAISON – Lori Sabatose

Nominations for PSBA Officers

PAYMENT OF BILLS

A motion was made by James Brown, seconded by Katie Morris, to authorize administration to pay budgeted general fund bills on June 25, 2024. Motion unanimously carried by all members present.

MINUTES (Cont'd)
Brockway Area School District

May 28, 2024

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

TREASURER'S REPORT – None

REPORT OF COMMITTEES

ACTIVITIES COMMITTEE – Adam Campbell, Vice-Chairperson

Student Recognition:

Girls Scout – Silver Award

Grace Koehler, 9th Grade
Maria Buttery, 9th Grade

American Legion Auxiliary Essay Contest Winners:

Lenny Fremer – 1st Place – Grades 5 & 6 Level
Kai Shofestall – 1st Place – Grades 3 & 4 Level

Kai went on to win the regional contest as well.

Track & Field

The PIAA Track & Field State Tournament will be held on Friday, May 24, 2024 at Shippensburg University. Two students have qualified for the tournament.

Kalina Powell, 11th Grade 4 x 1 100 Meter Relay
Zoe Puhala, 11th Grade 800 meter & 1600 meter

R. Edward Ferraro was named as the 2024 Sportsman of the Year at the 45th All-Sports Banquet that was held on Thursday, May 16, 2024.

BUILDING, SUPPLIES, & CAFETERIA COMMITTEE – Lori Sabatose, Chairperson

A motion was made by Lori Sabatose, seconded by James brown, to approve the following requests for use of facilities according to school district guidelines and in accordance with the district's athletic health & safety plan:

MINUTES (Cont'd)
Brockway Area School District

May 28, 2024

Brockway Rover Basketball Program – Summer Basketball League – June 24, July 1, 8, 15, & 22, 2024 – Elementary & High School Gymnasiums – 5:00-9:00 p.m.

Motion unanimously carried by all members present.

A motion was made by Lori Sabatose, seconded by James Brown, to set the 2024-25 breakfast and lunch prices as follows:

| | | |
|-----------|--------|------------------|
| Breakfast | Free | Paid |
| | Free | Reduced |
| Lunch | \$1.60 | Paid-Elementary |
| | \$2.10 | Paid-High School |
| | Free | Reduced |

Ala Carte price adjustments are recommended by Nutrition, Inc.

Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Lori Sabatose, seconded by James Brown, to award the 2024-25 general supplies and equipment bids to the lowest bidders that meet specifications or approved CoStar Vendor in the amount of \$95, 875.83. (2023-24 \$101,649.66) Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Lori Sabatose, seconded by James Brown, to contract Glass Erectors to refurbish the High School Weight Room door at a cost of \$1,300.00. Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

TRANSPORTATION COMMITTEE – Steven Clark, Chairperson

No report

May 28, 2024

POLICY COMMITTEE – Robert Grecco, Chairperson

No report

FINANCE AND BUDGET COMMITTEE – Jeffery Ginther, Chairperson

A motion was made by Jeffery Ginther, seconded by James Brown, to authorize administration to seek competitive bids for gasoline/diesel fuel for our vehicles and equipment and for buses/vans that provide transportation services to the school district. Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to name the depositories for the Brockway Area School District for the 2024-25 school year consistent with the prior year: First Commonwealth Bank – Cafeteria, S & T Bank – all other accounts. Motion unanimously carried by all members present.

Call Vote: Aye (8) Joseph Antonuccio, James Brown, Steven Clark, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

Abstain (1) Adam Campbell

A motion was made by Jeffery Ginther, seconded by James Brown, to appoint S & T Bank as treasurer for the Brockway Area School District for the 2024-25 school year consistent with the prior year. Motion unanimously carried by all members present.

Call Vote: Aye (8) Joseph Antonuccio, James Brown, Steven Clark, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

Abstain (1) Adam Campbell

A motion was made by Edward Yahner, seconded by James Brown, to name Law Firm of Ferraro, Kruk & Ferraro, solicitor for the Brockway Area School District for the 2024-25 school year consistent with the prior year and to set the annual retainer at \$2,500.00. Motion unanimously carried by all members present.

Call Vote: Aye (8) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

Abstain (1) Jeffery Ginther

MINUTES (Cont'd)
Brockway Area School District

May 28, 2024

A motion was made by Jeffery Ginther, seconded by James Brown, to authorize administration to request proposals for the investment of the general funds beginning July 1, 2024. Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the 2024 Tax Exonerations of people 68 years of age and older as per guidelines of the Brockway Area School District Tax Policies. Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to adopt the proposed final budget for the 2024-25 school year in the amount of \$19,028,169 and that it be advertised prior to adoption at the meeting scheduled for June 25, 2024. (2023-24 – \$19,414,600 decrease of \$386,431 – 2%) Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the commitment of the unassigned fund balance for the following amount:

\$210,000 for the projected increases in the school district's retirement
contributions for the next 5 years

Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the reenactment of the tax levies for Act 679 and Act 511 taxes for the 2024-25 school year, consistent with the prior year.

| | |
|----------------|-------------------|
| 679 Per Capita | \$5.00 per person |
| 511 Per Capita | \$5.00 per person |

MINUTES (Cont'd)
Brockway Area School District

May 28, 2024

| | |
|------------------------|--------------------------------------------------------|
| 511 Wage/Earned Income | 1 % |
| 511 Local Service Tax | \$5.00 per person on earnings over \$1,000 per year |
| Realty Transfer Tax | 1 % |

Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the Act 511 Occupation Assessment Tax rate for the 2024-25 budget – 1,000 mills (\$100) and to keep the late payment rate at 10 % for this tax. Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to adopt the real estate millage for the 2024-25 budget and to keep the late payment rate at 10% for this tax.

Jefferson County: 21.48 mills (Brockway Borough, Polk, Snyder, &
Washington Twp)

Elk County: 29.73 mills (South Horton Twp)

2023-24 mills – (Jefferson County – 21.48 mills)
 (Elk County – 30.12 mills)

Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the homestead/farmstead exclusion real estate assessed value reduction equal to \$11,681 (Jefferson County) and \$8,440 (Elk County) for each owner of an approved homestead and farmstead within the District as communicated by the applicable County Assessment Offices. This will result in a homestead and farmstead tax credit of approximately \$251 provided your School District property taxes exceed the amount. This exclusion will not apply to interim real estate tax bills in Elk County. Motion unanimously carried by all members present.

MINUTES (Cont'd)
Brockway Area School District

May 28, 2024

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

Insurance Programs:

A motion was made by Jeffery Ginther, seconded by James Brown, to renew our commercial package, boiler and machinery, umbrella, and school liability with the PSBA Insurance Trust through Swift Kennedy Insurance Group, effective July 1, 2024 to June 30, 2025.

| COVERAGE | 2023-2024 | 2024-2025 |
|------------------------|-----------|-----------|
| Commercial Package | \$ 52,072 | \$57,695 |
| Automobile | \$ 3,903 | \$ 4,266 |
| Umbrella | \$ 3,930 | \$ 4,154 |
| School Board Liability | \$ 6,625 | \$ 7,927 |
| Workers' Compensation | \$ 37,819 | \$45,583 |

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the recommendation of Swift Kennedy Insurance Group to use the PSBA endorsed Student Accident Program and to include all athletic sports programs (grades 7-12) at a cost of \$4,716.00 – also includes band and cheerleaders.

Student Accident – Voluntary Insurance
School Time \$38/yr
24-Hr. Coverage \$127

Motions unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the purchase of a server from CDI, LLC, Costar Vendor, at the cost of \$11,235.52. Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark,
Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward
Yahner

INSTRUCTIONAL AND PERSONNEL COMMITTEE – Katie Morris, Chairperson

Title I Report – No report

A motion was made by Katie Morris, seconded by James Brown, to increase the hourly rate of Robert Ginther, weight room supervisor, to \$12.50/hr. (was \$12.25/hr.) effective June 1, 2024. Motion unanimously carried by all members present.

Call Vote: Aye (8) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

Abstain (1) Jeffery Ginther

A motion was made by Katie Morris, seconded by James Brown, to accept the letter of retirement of Timothy Chelednik, high school science teacher, effective the end of the 2024-25 school year and to allow eligibility of the District's retirement severance package, the board also approves the waiving of the requirement to be under the age of 62 at the time of retirement to qualify. Motion unanimously carried by all members present.

A motion was made by Katie Morris, seconded by James Brown, to approve a superintendent internship through Point Park University with the District for Benjamin Donlin. Motion unanimously carried by all members present.

A motion was made by Katie Morris, seconded by James Brown, to approve the agreement with Dickinson Center, Inc. (Crossroads) to provide therapeutic and educational services at a cost of \$371/day prorated based on number of students in the classroom. Motion unanimously carried by all members present.

Call Vote: Aye (9) Joseph Antonuccio, James Brown, Adam Campbell, Steven Clark, Jeffery Ginther, Robert Grecco, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Morris, seconded by James Brown, to approve the agreement with Pennsylvania State University and the District to operate a cooperative early field students and student teacher internship program for agricultural sciences, agricultural and extension education field experiences from Spring 2024 until Spring 2025. Motion unanimously carried by all members present.

A motion was made by Katie Morris, seconded by James Brown, to approve and place on file the following applications.

MINUTES (Cont'd)
Brockway Area School District

May 28, 2024

| <u>Name</u> | <u>Position</u> | <u>City</u> |
|----------------|--------------------------------------------|-------------|
| Tanner Gooden | Boys' Basketball Assistant Coach | DuBois |
| Brad Martino | Boys' Basketball Volunteer Assistant Coach | Brockway |
| Samantha Reitz | Boys' Basketball Volunteer Assistant Coach | DuBois |

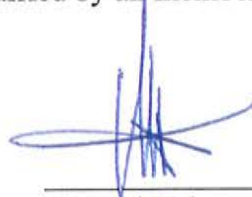
Motion unanimously carried by all members present.

SUPERINTENDENT'S REPORT

The next scheduled regular board meeting is Tuesday, June 25, 2024 at 7:00 p.m.

ADJOURNMENT

A motion was made by Jeffery Ginther, seconded by Katie Morris, to adjourn the meeting at 7:38 p.m. Motion unanimously carried by all members present.



Edward Yahner, President
Brockway Area School District



Laurie Piccirillo, Board Secretary
Brockway Area School District