

REGULAR MEETING
BROCKWAY AREA SCHOOL DISTRICT

North Street Elementary
Educational Service Center

May 23, 2022
8:00 p.m.

Members Present: Katie Bish, President
Edward Yahner, Vice President
James Brown
Adam Campbell
Jeffery Ginther

Robert Grecco
Jacqueline Manno
Katie Morris
Lori Sabatose

Student Members: Shaelynn Brubaker (EA)

Superintendent: Jeffrey T. Vizza

Board Secretary: Laurie L. Piccirillo

Solicitor: R. Edward Ferraro
Ross Ferraro

Visitors: Lisa Shaffer, BAESPA
Tabitha Coyne

Press: Andrew Bundy, Sunny 106

President Katie Bish called the meeting to order at 8:00 p.m.

Roll call taken by the secretary showed nine members present.

Visitors were welcomed and acknowledged.

President Bish informed the public that there was an executive session/personnel/safety meeting on May 23, 2022 at 7:00-7:58 p.m. No action taken.

A motion was made by Edward Yahner, seconded by James Brown, to approve the minutes of the May 10, 2022 regular meeting. Motion unanimously carried by all members present.

B.A.E.A.

No representative

B.A.E.S.P.A.

No report

GENERAL PUBLIC

No comment

JEFF-TECH – James Brown & Jeffery Ginther

521 Student enrollment
Jeff Teach had a Cyber attack
2 Students placed 1st in the Nation for NOCTI Video Competition

I.U. # 6 – Jacqueline Manno

No comment

STUDENT REPRESENTATIVES – Shaelynn Brubaker (EA)

No representative

P.S.B.A. LIAISON – Edward Yahner

No report

PAYMENT OF BILLS

A motion was made by Katie Bish, seconded by Edward Yahner, to authorize administration to pay budgeted general fund bills on June 23, 2022. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Katie Bish, seconded by Edward Yahner, to pay the following Capital Project Bills:

Amos E. Rudolph Architecture, LLC - \$40,350.00

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

TREASURER'S REPORT – None

REPORT OF COMMITTEES

ACTIVITIES COMMITTEE – Edward Yahner, Chairperson

Student Recognition:

2022 Junior-Senior Prom: Queen – Izabel Taylor
King – Garrett Faust

A motion was made by Edward Yahner, seconded by James Brown, to approve the following conferences/workshops/fieldtrips:

Deb Snyder and 25 Title Students – Mengle Memorial Library – May 16, 2022
No cost – Walk

Kyle Norman, Matt Holt and 5 Students – State Activities Week – June 7-9, 2022
Penn State, State College – Total cost \$2,737.96 plus School Van (Paid by FFA Funds)

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

BUILDING, SUPPLIES, & CAFETERIA COMMITTEE – Lori Sabatose, Chairperson

A motion was made by Lori Sabatose, seconded by James Brown, to approve Bassetti's Landscaping to perform drainage project for the softball and baseball fields at a cost of \$20,867.50. Paid with capital project funds. Motion unanimously carried by all members present.

MINUTES (Cont'd)
Brockway Area School District

May 23, 2022

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Lori Sabatose, seconded by James Brown, to approve the purchase of a CNC Router from Laguna Tools at the cost of \$21,454.00. To be paid with the PA Manufacturing Training to Career Program Grant. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Lori Sabatose, seconded by Robert Grecco, to award the 2022-23 general supplies and equipment bids to the lowest bidders that meet specifications or approved CoStar Vendor in the amount of \$92,817.74. (2021-22 \$85,968.17) Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

TRANSPORTATION COMMITTEE – James Brown, Chairperson

A motion was made by James Brown, seconded by Edward Yahner, to approve summer transportation contracts with the following contractors:

Extended School Year – Brockway – Morelli Bus Lines
Extended School year – DuBois – Morelli Bus Lines
Brockway Elementary Summer School Program – Ken Moore

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

POLICY COMMITTEE – Robert Grecco, Chairperson

No report

FINANCE AND BUDGET COMMITTEE – Jeffery Ginther, Chairperson

A motion was made by Jeffery Ginther, seconded by James Brown, to authorize administration

to seek competitive bids for gasoline/diesel fuel for our vehicles and equipment and for buses/vans that provide transportation services to the school district. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to name the depositories for the Brockway Area School District for the 2022-23 school year consistent with the prior year: First Commonwealth Bank – Cafeteria, S & T Bank – all other accounts. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to appoint S & T Bank as treasurer for the Brockway Area School District for the 2022-23 school year consistent with the prior year. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by James Brown, seconded by Edward Yahner, to name Law Firm of Ferraro, Kruk & Ferraro, solicitor for the Brockway Area School District for the 2022-23 school year consistent with the prior year and to set the annual retainer at \$2,500.00. Motion unanimously carried by all members present.

Call Vote: Aye (7) James Brown, Adam Campbell, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Abstain (2) Katie Bish, Jeffery Ginther

A motion was made by Jeffery Ginther, seconded by James Brown, to authorize administration to request proposals for the investment of the general funds beginning July 1, 2022. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the 2022 Tax Exonerations of people 68 years of age and older as per guidelines of the Brockway Area School District Tax Policies. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to adopt the proposed final budget for the 2022-23 school year in the amount of \$18,197,742 and that it be advertised prior to adoption at the meeting scheduled for June 28, 2022. (2021-22 – \$17,094,167 increase of \$1,103,575 – 6%) Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the commitment of the unassigned fund balance for the following amount:

\$210,000 for the projected increases in the school district's retirement contributions for the next 5 years

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the reenactment of the tax levies for Act 679 and Act 511 taxes for the 2022-23 school year, consistent with the prior year.

679 Per Capita	\$5.00 per person
511 Per Capita	\$5.00 per person
511 Wage/Earned Income	1 %
511 Local Service Tax	\$5.00 per person on earnings over \$1,000 per year
Realty Transfer Tax	1 %

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the Act 511 Occupation Assessment Tax rate for the 2022-23 budget – 1,000 mills (\$100) and to keep the late payment rate at 10 % for this tax. Motion unanimously carried by all members present.

MINUTES (Cont'd)
Brockway Area School District

May 23, 2022

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to adopt the real estate millage for the 2022-23 budget and to keep the late payment rate at 10% for this tax.

Jefferson County: 21.48 mills (Brockway Borough, Polk, Snyder, & Washington Twp)

Elk County: 29.16 mills (South Horton Twp)

2021-22 mills – (Jefferson County – 21.48 mills)
(Elk County – 28.83 mills)

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the homestead/ farmstead exclusion real estate assessed value reduction equal to \$9,705 (Jefferson County) and \$7,150 (Elk County) for each owner of an approved homestead and farmstead within the District as communicated by the applicable County Assessment Offices. This will result in a homestead and farmstead tax credit of approximately \$208 provided your School District property taxes exceed the amount. This exclusion will not apply to interim in real estate tax bills in Elk County. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Insurance Programs:

A motion was made by Jeffery Ginther, seconded by James Brown, to renew our commercial package, boiler and machinery, umbrella, and school liability with the PSBA Insurance Trust through Swift Kennedy Insurance Group, effective July 1, 2022 to June 30, 2023.

COVERAGE	2022-2023	2021-2022
Commercial Package	\$ 45,466	\$41,374
Automobile	\$ 3,820	\$ 4,437
Umbrella	\$ 4,052	\$ 4,094
School Board Liability	\$ 6,199	\$ 5,959
Workers' Compensation	\$ 38,192	\$35,606

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the recommendation of Swift Kennedy Insurance Group to use the PSBA endorsed Student Accident Program and to include all athletic sports programs (grades 7-12) at a cost of \$4,579.00 – also includes band and cheerleaders.

Student Accident – Voluntary Insurance
School Time \$36/yr
24-Hr. Coverage \$130

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

INSTRUCTIONAL AND PERSONNEL COMMITTEE – Jacqueline Manno, Chairperson

Title I Report – No report

A motion was made by Jacqueline Manno, seconded by James Brown, to increase the hourly rate of Robert Ginther, weight room supervisor, to \$12.00/hr. (was \$11.75/hr.) effective June 1, 2022. Motion unanimously carried by all members present.

Call Vote: Aye (8) Katie Bish, James Brown, Adam Campbell, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Abstain (1) Jeffery Ginther

A motion was made by Jacqueline Manno, seconded by James Brown, to approve agreement between the District and Camco Physical and Occupational Therapy, LLC for speech services, one day a week at a cost of \$62.00/hour for the 2022-23 school year. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the following additional staff for the extended school year program: (Paid by CARES Fund)

Stacy Rice at an hourly rate of \$28.25

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to to approve the transfer request of Vonalee Serafini, from a part-time 3 hour aide position to a part-time 4 hour aide position, effective for the 2022-23 school year, according to provisions of the service association agreement. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to hire Tara Lindemuth, as a part-time 3 hour aide, effective for the 2022-23 school year, according to provisions of the service association agreement. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to authorize administration to advertise for summer workers at \$10/hr. Worker must be part of the graduating Class of 2023 and a resident of the Brockway Area School District. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to authorize administration to employ up to four (4) summer workers at \$10/hr. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the recommendation of Andrea Oknefski, cross country head coach, to hire/rehire the following cross country coaching staff for the 2022-23 school year:

Matt Oknefski – Assistant Coach
Amy Brubaker – Jr. High Head Coach - \$700.00
Angie Inzana – Volunteer Assistant Coach
Brandi Benden – Volunteer Assistant Coach
Kim Schmader – Volunteer Assistant Coach

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve and place on file the following applications.

<u>Name</u>	<u>Position</u>	<u>City</u>
Bailey Smith	Cafeteria	Brockway
Michael Kunes	Football Assistant Coach	Kersey

Motion unanimously carried by all members present.

SUPERINTENDENT'S REPORT

The next scheduled regular board meeting is Tuesday, June 28, 2022 at 7:00 p.m.

ADJOURNMENT

A motion was made by Jeffery Ginther, seconded by Lori Sabatose, to adjourn the meeting at 8:25 p.m. Motion unanimously carried by all members present.

Katie Bish, President
Brockway Area School District

Laurie Piccirillo, Board Secretary
Brockway Area School District