

REGULAR MEETING
BROCKWAY AREA SCHOOL DISTRICT

North Street Elementary
Educational Service Center

April 11, 2023
7:00 p.m.

Members Present: Katie Bish, President
Edward Yahner, Vice President
James Brown
Adam Campbell
Jeffery Ginther

Robert Grecco
Jacqueline Manno
Katie Morris
Lori Sabatose

Student Members: Shaelynn Brubaker (EA)
Jacob Newcamp (EA)

Superintendent: Jeffrey T. Vizza

Board Secretary: Laurie L. Piccirillo

Solicitor: R. Edward Ferraro
Ross Ferraro

Visitors: Lisa Shaffer, BAESPA
Genevive Campbell, Parent
Tabitha Coyne
Don Allenbaugh, BAEA
Denise Bazik, Parent
Aaliyah Witherite, Student
Mia Martino, Student
Ana Hughes, Student
Rheanna Spinda, Student

Press: None

President Katie Bish called the meeting to order at 7:02 p.m.

Roll call taken by the secretary showed nine members present.

Visitors were welcomed and acknowledged.

President Bish informed the public that there were interviews on April 14, 2023 at 5:00-6:00 p.m., social time at 6:00-6:15 p.m., and an executive session/personnel/safety meeting 6:15-7:02 p.m. No action taken.

A motion was made by Edward Yahner, seconded by James Brown, to approve the minutes of the March 14, 2023 regular meeting. Motion unanimously carried by all members present.

B.A.E.A.

No report

B.A.E.S.P.A.

No report

GENERAL PUBLIC

Four High School students spoke and gave their support for the hiring of Mr. Mike Puhala as the new girls' soccer head coach.

Genevive Campbell spoke about the lack of communication between teachers and administration/board members, she also spoke about process of hiring of new Superintendent and other positions. She emphasized the importance of sharing application packets with all board members.

Tabitha Coyne spoke about teacher/student classroom ratio.

JEFF-TECH – James Brown & Jeffery Ginther

Report submitted

I.U. # 6 – Jacqueline Manno

Dr. Fillman and Katie Neal did a presentation of staff's names and their specialties. Dr. Manno is sending the list to Mrs. Piccirillo to share with all teachers so they can use the I.U. as a resource in their classrooms.

I.U. is still looking for a Special Education Supervisor

STUDENT REPRESENTATIVES – Shaelynn Brubaker & Jacob Newcamp

No representative

P.S.B.A. LIAISON – Edward Yahner

“State of Education” Booklet from PSBA made available to board members

PAYMENT OF BILLS

A motion was made by Edward Yahner, seconded by James Brown, to authorize administration to pay budgeted general fund bills for April 2023. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

Capital Project

A motion was made by Edward Yahner, seconded by Robert Grecco, to approve the following disbursements for the Multipurpose Building Addition/Tennis Courts:

Fred L. Burns, Inc. – Application #4 – \$293,647.19
Renick Brothers Construction Co. – Application #3 – \$540.00

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

TREASURER’S REPORT

A motion was made by Edward Yahner, seconded by James Brown, to approve the treasurer’s report. Motion unanimously carried by all members present.

REPORT OF COMMITTEES

ACTIVITIES COMMITTEE – Edward Yahner, Chairperson

Student Recognition:

American Legion Auxiliary Essay Contest Winners:

Payton Craft – 7th Grade
Anabella Pisarchick – 6th Grade
Eleanor Donahue – 4th Grade

Eagle Scout

Johnathan Knox, 12th Grade, received his Eagle Scout Award on Saturday, March 25, 2023.

PMEA Regional Band

Adam Carnahan, 11th Grade
Myer Tretick, 11th Grade

PMEA Regional Chorus

Shaelynn Brubaker, 12th Grade

A motion was made by Edward Yahner, seconded by James Brown, to approve the following conferences/workshops/fieldtrips:

Kindergarten – Mingle Library Tour – March 21 & 28, 2023 – Walk

Shawn Gifford – Librarian's Meeting – April 13, 2023 – Riverview I.U. 6, Clarion
No cost

Ray Hertel – 2023 Penn-Del AER Conference – April 19-21, 2023 – Harrisburg
Total cost \$918.30

Matt Holt, Kyle Norman & 5 Students – SOCS – April 20, 2023 – Hoss's – Grove City
School Van

April Weaver – HSI Pediatric CPR – April 21, 2023 – Riverview I.U. 6, Clarion
No cost

Kyle Norman & 2-5 Students – Regional CDE's – April 25, 2023 – Wampum, PA
Total cost \$75.00 plus School Van

Kyle Norman, Matt Holt & 10-15 Students – Outdoor CDE's – April 28, 2023 – Brockway
No cost

Second Grade – Taylor Memorial Park – May 4, 2023 – Walk

Crystal Powell & 9 Students – Math Options – May 9, 2023 – Penn State, DuBois – Total cost \$81.00 plus School Van

AIMS – Oil City Railroad – May 11, 2023 – Total cost \$52.00 plus School Van (Paid by Mengle Funds)

Kyle Norman & 3-4 Students – Farm Safety Days – May 11-12, 2023 – Jefferson County Fairgrounds, Brookville – No cost

Elementary Fishing Club-15 Students and Josh Inzana, Bert Ginther, & Chuck Sabatose Hatchery Study – May 17, 2023 – Blue Valley – School Van

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Edward Yahner, seconded by James Brown, to approve the following staff for summer marching band camp for the 2023-24 school year:

Kevin Rush – Band Director - \$1,200.00
Breanna Rush – Band Front Director - \$1,200.00
Ryan Carter – Assistant - \$800.00
Adam Myers – Percussion Instructor - \$800.00

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Edward Yahner, seconded by James Brown, to approve the following summer marching band proposal and marching band schedule for 2023:

June 15 & 16, 2023 – Rehearsal for Community Days
June 17, 2023 – Community Days Parade (DuBois)
June 29 & 30, 2023 – 4th of July Parade Rehearsal
July 4, 2023 – 4th of July Parade
August 2-4, 2023 – Mini Camp
August 7-11, 2023 – Band Camp
August 26, 2023 – Football – Away vs. Kane
September 1, 2023 – Football – Home vs. DuBois
September 8, 2023 – Football – Home vs. Coudersport

September 9, 2023 – Music in Oil Country (Show at Oil City HS)
 September 15, 2023 – Football – Away vs. Union
 September 16, 2023 – TOB – Conemaugh Township
 September 22, 2023 – Football – Home vs. Port Allegany (Homecoming)
 September 30, 2023 – TOB – Tyrone
 October 6, 2023 – Football – Away vs. Keystone
 October 7, 2023 – Autumn Leaf Festival Parade – Clarion
 October 13, 2023 – Football – Home vs. Ridgway
 October 14, 2023 – TOB – Johnstown
 October 19, 2023 – Football – Home vs. Redbank
 October 21, 2023 – TOB – Championships – Brockway
 October 27, 2023 – Football – Away vs. Cameron County

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

BUILDING, SUPPLIES, & CAFETERIA COMMITTEE – Lori Sabatose, Chairperson

A motion was made by Lori Sabatose, seconded by James Brown, to approve the following requests for use of facilities according to school district guidelines and in accordance with the district's athletic health & safety plan:

Jefferson-Clarion Headstart – Open House – Elementary Room 124 – April 19, 2023
3:45-6:15 p.m.

Brockway Football – Frank Varischetti Field – Football Fundamentals & Leadership Clinic – May 20, 2023 – 1:00-4:00 p.m.

Awaken Christian Concert – Cornhole Tournament Fundraiser – July 1, 2023 – Practice Field by Frank Varischetti Stadium – 7:00 a.m.-10:00 p.m.

Motion unanimously carried by all members present.

A motion was made by Lori Sabatose, seconded by James Brown, to continue our agreement with Nutrition, Inc. to operate the school district's food service program for the 2023-24 school year and set the District breakfast and lunch prices as follows:

Breakfast	\$1.00	Paid
	\$.25	Reduced

Lunch	\$1.60	Paid-Elementary
	\$2.10	Paid-High School
	\$.40	Reduced

Ala Carte price adjustments are recommended by Nutrition, Inc.

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

TRANSPORTATION COMMITTEE – James Brown, Chairperson

A motion was made by James Brown, seconded by Robert Grecco, to approve the following bus driver:

Tanner Morelli – Morelli Bus Lines

Motion unanimously carried by all members present.

POLICY COMMITTEE – Robert Grecco, Chairperson

A motion was made by Robert Grecco, seconded by James Brown, to approve the following policies:

Revised Policy No. 137 Home Education Programs
Revised Policy No. 137.1 Extracurricular Participation by Home Education Students

Presentation and first reading:

Revised Policy No. 122 Extra Curricular Activities
Revised Policy No. 123 Interscholastic Athletics
Revised Policy No. 123.1 Copy of Concussion Management
New Policy No. 123.2 Sudden Cardiac Arrest

FINANCE AND BUDGET COMMITTEE – Jeffery Ginther, Chairperson

A motion was made by Jeffery Ginther, seconded by James Brown, to authorize the Berkheimer Tax Administrator to purchase the 2021 State Tax Rolls of the school district from PA

Department of Revenue. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to approve the dental and vision plans with CM Regent Solutions, Harrisburg, PA, effective July 1, 2023 to June 30, 2024, at a dental service fee of \$5.25/employee/month (no increase) and the vision service fee/employee/month of \$1.00 (no increase) with the following monthly purchase rates (rates same as 22-23):

<u>Dental</u>	<u>23-24</u>
Individual	\$23.50
Family/Other	\$65.00
<u>Vision</u>	<u>23-24</u>
Individual	\$3.00
Family/Other	\$9.00

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jeffery Ginther, seconded by James Brown, to renew our Cyber Liability Policy for the period 4/15/23 to 4/15/24 at a cost of \$11,890.00 with ACE American Insurance Company through Swift Kennedy. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

INSTRUCTIONAL AND PERSONNEL COMMITTEE – Jacqueline Manno, Chairperson

Title I Report – Report submitted

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the 2023-24 agreement with Titusville Area School District to provide cyber education services at a cost of \$3,528/student and the cost of technology. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve all dual enrollment courses taken by students that currently appear on their transcript, will now include each student's grade upon completion and will be awarded a weight equivalent to AP courses. Motion unanimously carried by all members present.

A motion was made by Jacqueline Manno, seconded by James Brown, to approve entering into an agreement between the Brockway Area School District and the Pennsylvania State University to provide dual enrollment courses for the 2023-24 school year. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the following unpaid leave:

Denise Henretty, cafeteria worker, April 7, 13, & 14, 2023 for personal reasons

Motion unanimously carried by all members present.

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the following additional staff for the high school summer school program at an hourly rate of \$28.25:
(Paid with CARES Funds)

Beth McMeekin

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the Title I and elementary summer programs for the following dates, July 10-21, 2023 from 9:00 a.m. to 12:00 p.m. (This program will be funded by the Title I and the CARES funds) Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the following staff for the Title I and elementary summer programs to be paid at the appropriate negotiated hourly rate:
(Paid with Title I and CARES Funds)

Dana Esposito
Anthony Benson
Kim Faulk
Deb Snyder – Title
MacKenzie Kuntz
Katie Benson

Kalene Boleen
Jessica Bash
Laura Spirk
Darlene Baka

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the following additional staff for the extended school year program:
(Funded by ESSERS)

Lauren Judge, School Psychologist, at an hourly rate of \$28.75

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to hire Beth Santaniello, as a temporary custodian, effective March 22, 2023. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to authorize administration to employ one (1) temporary Non-PHEAA worker and up to five (5) temporary PHEAA State Work Study workers at \$10/hr. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to authorize administration to appoint the following individuals to the Agriculture Local Advisory Committee in accordance with the State and PDE regulations:

Mark Dippold – School Principal
 Heather Anderson – Senior High Guidance Counselor
 Kyle Norman – Vocational Agriculture Teacher
 Matthew Holt – Vocational Agriculture Teacher
 Anthony Moore – Industrial Arts Teacher
 Jill Martin-Rend – Director BC3 Community College
 Matthew LaVerde – Assistant Executive Director IU6/Career Readiness Liason Region 3
 Melissa Beatty – Human Resource Director for Phoenix Sintered Metals
 Pam Streich – Director of Planning for Workforce Investment of North Central PA
 Regional Planning and Development Commission
 Colleen Prechtl – Project Coordinator Work Force Solutions for North Central PA
 Addeson McAninch, Student Outreach Coordinator, Talent Acquisition Penn
 Highlands Healthcare
 Misty Connors, Financial Literacy Specialist, Priority First Federal Credit Union
 Ambar Robalino, Student Teacher, Penn State University
 Mandy Fremer, Parent/Local Farmer
 Courtney Fritz, Human Resource Director, Gasbarre Products
 Tracy Zents, Director, Jefferson County Emergency Services

Motion unanimously carried by all members present.

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the recommendation of administration to hire Mike Puhala, as girls' soccer head coach, effective for

the 2023-24 school year, at a salary of \$3,200.00. Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to accept the resignation of Kyle Smith, assistant football coach, effective immediately. Motion unanimously carried by all members present.

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the recommendation of Andrea Oknefski, elementary cross country head coach, to hire the following elementary cross country coaching staff for the 2022-23 school year:

Ben Donlin – Volunteer Coach
Stacy Rice – Volunteer Coach
Amy Deible – Volunteer Coach
Jessie Zamoski – Volunteer Coach

Motion unanimously carried by all members present.

A motion was made by Jacqueline Manno, seconded by James Brown, to approve the recommendation of Dick Esposito, girls' basketball head coach to hire/rehire the following girls' basketball coaching staff for the 2023-24 school year:

Steve Buttery – Assistant Varsity Coach
Kevin Carnahan – Junior Varsity Coach
Scott Morrison – Volunteer Coach
Kelly Snyder – Volunteer Coach
Steve Buttery – Junior High Head Coach
Ryan Morrison – Junior High Assistant Coach - \$1,000.00
Jesse Vivian – Elementary Volunteer Coach
Adam Halpin – Elementary Volunteer Coach
Maggie Harriger – Elementary Volunteer Coach

Motion unanimously carried by all members present.

Call Vote: Aye (9) Katie Bish, James Brown, Adam Campbell, Jeffery Ginther, Robert Grecco, Jacqueline Manno, Katie Morris, Lori Sabatose, Edward Yahner

A motion was made by Jacqueline Manno, seconded by James Brown, to approve and place on file the following applications.

<u>Name</u>	<u>Position</u>	<u>City</u>
Shiela Cleveland	Emergency Sub	DuBois
Michael Elder	Reading Specialist PreK-12/Sub	St Marys
Leigh Anne May	Special Education	Brockway
Haley Woodward	Special Education	DuBois
Brian Mulhollan	Superintendent	DuBois
Thomas Bazik	Technology 7-12/Physical Ed K-12/Sub	Brockway
Beth Santaniello	Temporary Custodian	Brockway
Scott Williard	Custodian/Sub	Brockway
Robert Veley	Girls' Soccer Head Coach	Brockport

Motion unanimously carried by all members present.

SUPERINTENDENT'S REPORT

The next scheduled regular board meeting is Tuesday, May 9, 2023 at 7:00 p.m.

ADJOURNMENT

A motion was made by Jeffery Ginther, seconded by Adam Campbell, to adjourn the meeting at 7:46 p.m. Motion unanimously carried by all members present.

Katie Bish, President
Brockway Area School District

Laurie Piccirillo, Board Secretary
Brockway Area School District

MINUTES (Cont'd)
Brockway Area School District

April 11, 2023

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